



## STUDENT BRANCH OFFICER TRAINING

IEEE MVSR SB organised an Officer Training Program to train the newly elected Executive Committee members for the year 2021-2022. In this Training Program, roles and responsibilities of office bearers were explained and the previous executive committee which was in office from 8<sup>th</sup> July 2020 officially transferred their duties to new office bearers.

### Student Branch Mentor:

Dr. Atul Negi,  
Professor,  
School of CIS,  
University of Hyderabad

### Student Branch Advisor:

Dr. G. Kanaka Durga  
Principal and Professor,  
MVSR Engineering College.

### Student Branch Counsellor:

Dr. D. Hari Krishna,  
Associate Professor, EEE Dept.,  
MVSR Engineering College.

### Student Branch Executive Committee:

Chair	Mr. Ch. Sai Teja
Vice Chair	Mr. K. Uthej
Secretary	Mr. G. Surya Teja
Joint Secretary	Ms. S. Navya Sree
Treasurer	Mr. Mohammad Danish
Operating	Ms. P. Sisira Reddy
Committee Head	

### WIE Affinity Group:

Chair	Ms. Vibhava Sugur
Vice Chair	Ms. V. Sai Sri
Secretary	Ms. T. Rithika
Joint Secretary	Ms. M. Kathyayani
Treasurer	Ms. Akshaya Emmadi

### Power Energy Society:

Chair	Ms. T. Snigdha
Vice Chair	Mr. Vuppala Vivek
Secretary	Mr. K. Naga Seshu
Joint Secretary	Mr. Ankith Rama
Treasurer	Ms. Addu Vandana
Women in Power	Ms. B. Rajya Laxmi

### WIE Student Branch Advisor:

Mrs. A. Vijaya Vahini  
Assistant Professor, IT Dept.,  
MVSR Engineering College.

### PES Advisor:

Dr. D. Hari Krishna,  
Associate Professor, EEE Dept.,  
MVSR Engineering College.

### CS student branch advisor:

Mrs. B. Saritha  
Associate Professor, CSE Dept.,  
MVSR Engineering College.

### CASS Student Branch Advisor:

Mrs. S. Aruna  
Assistant Professor, ECE Dept.,  
MVSR Engineering College.

### Computer Society:

Chair	Ms. K. Laxmi Priya
Vice Chair	Mr. Syed Omer
Secretary	Mr. M. Hareem
Joint Secretary	Ms. Y. Manvitha
Treasurer	Ms. K. Aishwarya
Women in Computing	Ms. S. Nithya Santoshini

### Circuits & Systems Society:

Chair	Ms. P. Shruti
Vice Chair	Mr. N. Bhargava Saketh
Secretary	Mr. K. Hemanth
Joint Secretary	Mr. Gautham Purohit
Treasurer	Mr. DLN Srihith

### Operating Committees:

Publicity	Mr. N. Krishna
	Mr. Rafae Ahmed
Membership	Mr. P. Tarun Reddy
Design & Web	Ms. Hetalee Warad
Master	Mr. D. Parimal Kumar
Program	Ms. P. Phani Priya
	Mr. K Sai Kiran
Social Media	Ms. Ch. Sreeya
& Content Writing	Mr. N. Sriram

**Session Details:**

**Date:** 10<sup>th</sup> August 2021

**Timings:** 2:00 pm to 3:30 pm

**Number of Participants:** 40

**Speaker for the session:** Ms. Ramyasri Ramaraju, IEEE young Professional, Former Chair of IEEE MVSR Student Branch.

Mr. Ch. Sai Teja, Chairperson, IEEE MVSR SB, commenced the session by welcoming the student branch counsellor, student chapter advisors and the newly elected executive committee members. He acknowledged previous executive committee members for their contribution and support. He also congratulated the new office bearers and invited Dr D Hari Krishna IEEE MVSR Student Branch Counsellor to address the meet. Dr Hari Krishna greeted all the attendees of the session and congratulated all the new executive committee members. He discussed the agenda of this meeting and urged cooperation from all the executive committee members to organise wonderful events throughout the next year.

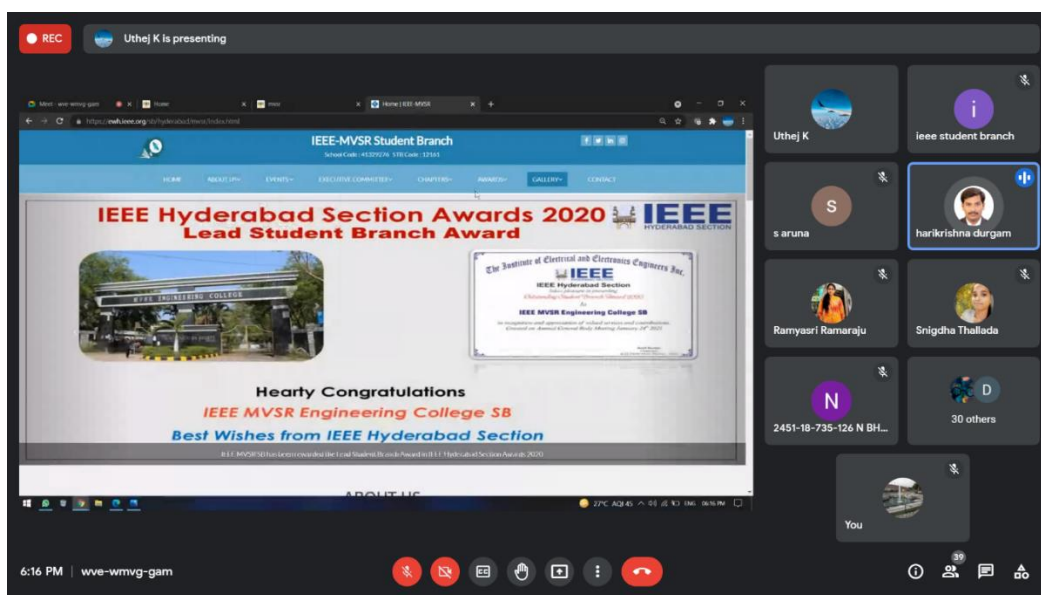
**IEEE MVSR Student Branch**  
**EX-COM 2021-2022**

 Ch. Sai Teja Chairperson	 Uthej K Vice Chair	 G. Surya Teja Secretary	 Navya Sree Joint Secretary	 Danish Treasurer	 Palli Sisira Reddy Operating Committee Head			
 Vibhava Sugur Chairperson	 V. Sai Sri Vice Chair	 Thati Rithika Secretary	 M. Kathyayani Joint Secretary	 Akshaya Emmadi Treasurer				
 Snigdha Thallada Chairperson	 Vuppala Vivek Vice Chair	 Kodali Naga Seshu Secretary	 Ankith Rama Joint Secretary	 Addu Vandana Treasurer	 B. Rajya Laxmi Women in Power			
 Laxmi Priya Kasi Chairperson	 Syed Omer Farooq Vice Chair	 M. Hareen Secretary	 Yedulla Manvitha Joint Secretary	 Kotra Aishwarya Treasurer	 S. Nithya Santhoshini Women in Computing			
 Pasumarthi Shruthi Chairperson	 Bhargava Saketh Vice Chair	 Hemanth Secretary	 Gautham Purohit Joint Secretary	 D L N Srihith Treasurer				
 Hetalee Pravin Warad Design Committee Head	 Parimal Kumar Web-Master	 Phani Priya Program Committee Head	 Konduri Sai Kiran Membership Committee Head	 P. Tarun Kumar Reddy Membership Committee Head	 Krishna Chaitanya Publicity Committee Head	 Mohammad Rafae Publicity Committee Head	 Ch. Sreeya Social media & content writing	 Narra Sriram Social media & content writing

**Poster of Executive Committee for year 2021-2022**

Mr. Ch Sai Teja thanked sir and called upon Mrs. Vijaya Vahini, WIE Affinity group Advisor of IEEE MVSR SB to motivate the attendees. Mrs. Vijaya Vahini complimented the new office bearers and briefed them about the awards that were bagged by the IEEE MVSR student branch till present date. She also asked the secretaries and joint secretaries to maintain proper records of events organised and the participants lists. Mrs Vijaya Vahini also urged the members to plan innovative events. Next up, Mrs S. Aruna, Circuits and Systems Society (CASS) Advisor of IEEE MVSR SB was invited to address the meet. Mrs Aruna firstly extended her greetings to the executive committee members and briefed them about CASS. She also highlighted the efforts of the past CASS executive committees and urged the new members to take them as an example and perform the roles assigned to them dutifully.

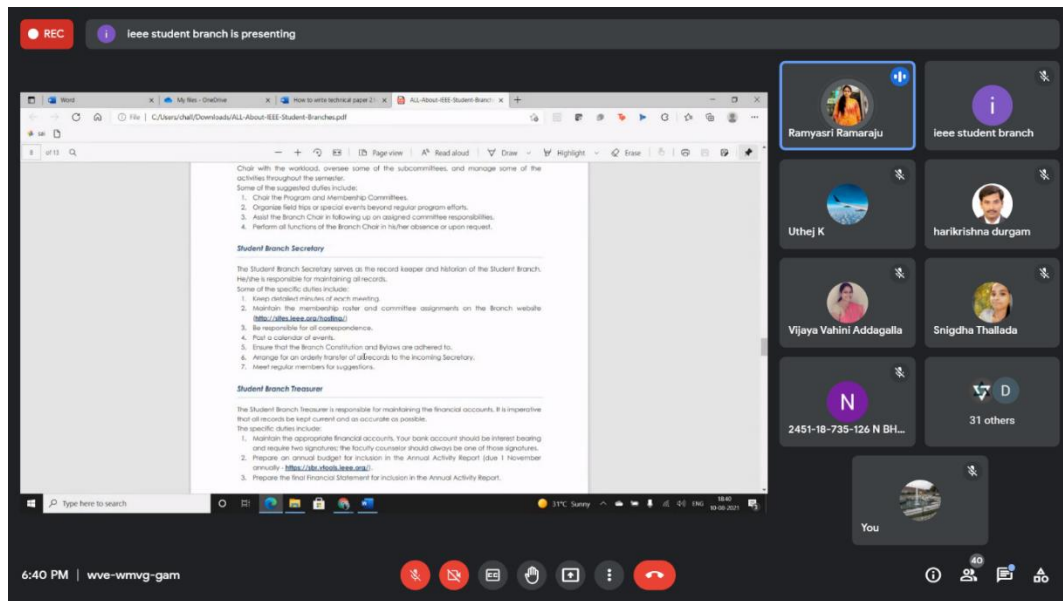
Followed by this, Mr Sai Teja, asked Mr. Uthej, Vice Chair, IEEE MVSR SB, to unveil the new poster and website. Dr Harikrishna described about the ways one can navigate IEEE MVSR website. He appreciated the updates and improvements made to the website. He also explained the resources present in the website one by one. Initially he started with home page where all details pertaining to Student Branch can found. He followed by explaining about the events tab where one can find all the reports of events conducted by IEEE MVSR SB and its chapters till date, these events were segregated year wise. Next, he detailed about the ExCom tab where all the information regarding the executive committee members is present. Awards tab was also showcased, it contained all the awards bagged by the student branch. Gallery contains all the photographs of major events which were undertaken by IEEE MVSR SB.



**Dr D Hari Krishna explaining about website**

Later, Mr. Sai Teja introduced the speaker for this session Ms. Ramyasri Ramaraju and handed over the session to her. Ms. Ramyasri is presently contributing her services to Accenture as Application Development Associate. She is also an IEEE Young Professional and held the role of IEEE MVSR Student Branch Chairperson for year 2018-2019. Ms Ramyasri congratulated the ExCom members and wished them luck to organise numerous events and bag awards. She then explained the roles and responsibilities of various ExCom positions. She began by explaining the duties of Chairperson. His responsibilities include preside over the meetings, maintain memberships, have proper lists of all events, vTools reporting and to oversee that all ExCom members are attending the general body meetings. She termed Chairperson as the brain of the student branch and chapters.

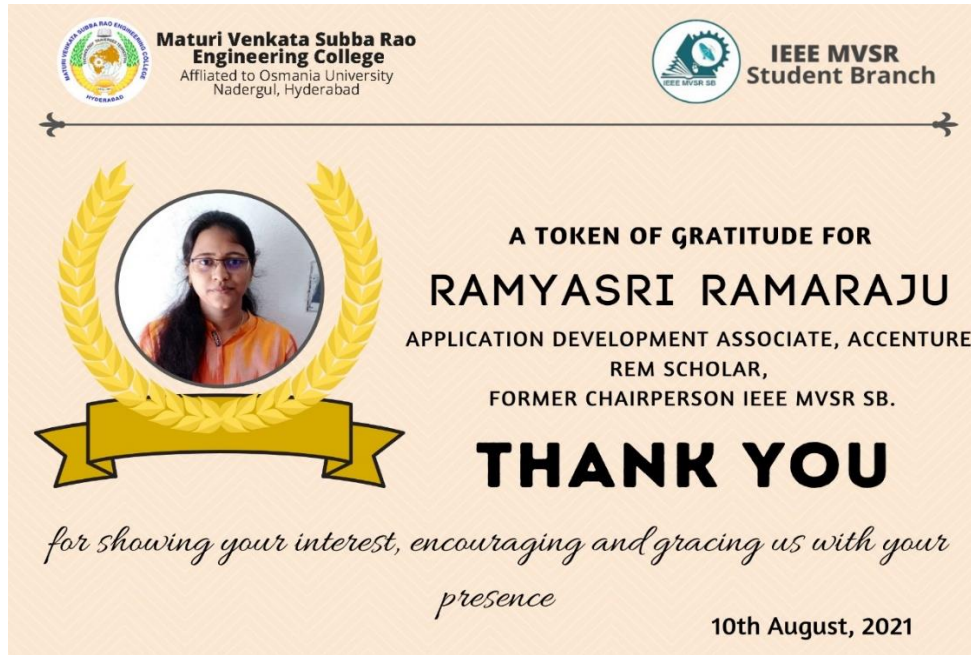
Followed by this Ms. Ramyasri explained about the responsibilities of Vice Chairperson. Obligations of Secretaries and Joint Secretaries were described next. Main duties include drafting event reports and to keep detailed minutes of meeting. She labelled the role of secretary as an important one as the reports act as a testament of a particular event. Treasurer and Women in Computing, Women in Power responsibilities were also explained. Treasurers were given an additional responsibility of exploring various awards and notifying the details about them to the IEEE members. Foremost duty of women in power and women in computing are to explore magazines and make their fellow IEEE members aware of the recent trends in technology and to organise events in collaboration with WIE Affinity Group.



**Speaker Explaining about duties of ExCom Members**

Roles and Responsibilities of Operating committee head and various committees were also explained. Under Operating Committee there are four committees namely, Design Committee, Program Committee, Publicity Committee and social media and content writing. It was also notified to the operating committee members that they come under main ExCom and have to render services to all chapters and affinity group alike when they are called upon to do so. Ms Ramyasri concluded by stating that all the ExCom members should work together as a team and guaranteed her support.

Mrs. Vijaya Vahini lauded Ms Ramyasri for explaining the roles and responsibilities of Executive committee in a lucid manner. She also thanked Ms. Ramyasri for her contributions to IEEE MVSR student branch. Virtual memento was presented to Ms. Ramyasri by Dr Harikrishna for agreeing to deliver this session despite of her busy schedule.



**Virtual Memento Presented to Speaker**

Later, Mr Sai Teja, Chairperson IEEE MVSR SB, notified the ExCom members about the two upcoming events. First event is a visit to an orphanage on August 15<sup>th</sup> 2021. Second event is a clothes drive organised by WIE Affinity group in Collaboration with Street Cause MVSR. Vote of thanks, was delivered by Mr Uthej, Vice Chair, IEEE MVSR SB, marked the end of training session.

**REPORTED BY:**  
**IEEE MVSR SB.**